



Statutory Declaration

Please print in BLOCK LETTERS with a black or blue pen

This declaration is to be completed and signed by a person making a statement. The declaration must be witnessed by a person authorised to witness a statutory declaration under the *Oaths Act 1900*. For information or assistance with this form, phone **1800 422 322**, 24 hours a day, seven days a week. If you need more room for your declaration, please include details on a separate page and attach it to this form.

Client reference number

I, the undersigned (provide full details)

Title	<input type="text"/>
Mr, Mrs, Ms, Miss, Mx	
Last name or family name	<input type="text"/>
Given name (s)	<input type="text"/>

of address

Unit/House number	<input type="text"/>
Street/Avenue	<input type="text"/>
Town or Suburb	<input type="text"/>
Postcode	<input type="text"/>

Do hereby solemnly and sincerely declare that I make this declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1900*.

Penalties for false Statutory Declaration

The *Oaths Amendment Act 1996* provides that if a Statutory Declaration is made to gain material benefit and the offence is dealt with by indictment the penalty is up to 7 years imprisonment. If dealt with summarily then the penalty is up to 2 years imprisonment and/or a fine of 100 penalty units (\$11,000). If the offence is swearing a false declaration that does not involve material benefit, the penalty is up to 12 months imprisonment and/or a fine of 50 penalty units (\$5,500).

Declarant's signature (To be signed in the presence of an Authorised Witness)	<input type="text"/>
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Date	<input type="text" value="DD / MM / YYYY"/>
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In the presence of an authorised witness, who states:

I, a
[name of authorised witness] [qualification of authorised witness]

certify the following matters concerning the making of this statutory declaration by the person who made it:

(Cross out any text that does not apply)

1. *I saw the face of the person OR *I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had special justification for not removing the covering, and;
2. *I have known the person for at least 12 months OR *I have not known the person for at least 12 months, but I have confirmed the person's identity using an identification document and the document I relied on was:

.....
[describe identification document relied on]

Signature

Date

Declarant's signature

(To be signed in the presence of an Authorised Witness)

Date

Authorised Witness

Full name & registration

Signature

Date

In New South Wales, an authorised witness under the *Oaths Act 1900* must be a:

- justice of the peace
- legal practitioner, i.e. an Australian lawyer who is granted a practising certificate
- notary public
- commissioner of the court for taking affidavits
- any person authorised to administer an oath
- any person authorised under the *Statutory Declarations Act 1959 of the Commonwealth*.

For more information see <https://www.ag.gov.au/legal-system/statutory-declarations/who-can-witness-your-statutory-declaration>.