



Statutory Declaration

Please print in BLOCK LETTERS with a black or blue pen

This declaration is to be completed and signed by a person making a statement. The declaration must be witnessed by a person authorised to witness a statutory declaration under the *Oaths Act 1900*. For information or assistance with this form, phone **1800 422 322**, 24 hours a day, seven days a week. If you need more room for your declaration, please include details on a separate page and attach it to this form.

Client reference number

I, the undersigned (provide full details)

Title
Mr, Mrs, Ms, Miss, Mx

Last name or family name

Given name (s)

of address

Unit/House number

Street/Avenue

Town or Suburb

Postcode

Do hereby solemnly and sincerely declare that I make this declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1900*.

Penalties for false Statutory Declaration

The *Oaths Amendment Act 1996* provides that if a Statutory Declaration is made to gain material benefit and the offence is dealt with by indictment the penalty is up to 7 years imprisonment. If dealt with summarily then the penalty is up to 2 years imprisonment and/or a fine of 100 penalty units (\$11,000). If the offence is swearing a false declaration that does not involve material benefit, the penalty is up to 12 months imprisonment and/or a fine of 50 penalty units (\$5,500).

Declarant's signature
(To be signed in the presence of an Authorised
Witness)

Date

In the presence of an authorised witness, who states:

I,, a
[name of authorised witness] [qualification of authorised witness]

certify the following matters concerning the making of this statutory declaration by the person who made it:

(Cross out any text that does not apply)

1. *I saw the face of the person OR *I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had special justification for not removing the covering, and;
2. *I have known the person for at least 12 months OR *I have not known the person for at least 12 months, but I have confirmed the person's identity using an identification document and the document I relied on was:

.....
[describe identification document relied on]

Signature



Date

DD / MM / YYYY

Declarant's signature
(To be signed in the presence of an Authorised
Witness)



Date

DD / MM / YYYY

Authorised Witness

Full name & registration

Signature



Date

DD / MM / YYYY

In New South Wales, an authorised witness under the *Oaths Act 1900* must be a:

- justice of the peace
- legal practitioner, i.e. an Australian lawyer who is granted a practising certificate
- notary public
- commissioner of the court for taking affidavits
- any person authorised to administer an oath
- any person authorised under the *Statutory Declarations Act 1959 of the Commonwealth*.

For more information see <https://www.ag.gov.au/legal-system/statutory-declarations/who-can-witness-your-statutory-declaration>.