



# Income Confirmation Scheme Consent Authority



Please print in BLOCK LETTERS with a black or blue pen.

This form is to be completed and signed by an applicant/tenant and all other household members aged 18 years and over who receive a payment from Centrelink, to allow Communities and Justice (DCJ) Housing to obtain their income details from Centrelink.

This consent will be used for the sole purpose of authorising Centrelink to provide information to DCJ Housing to assess your eligibility for our services. If you do not allow Centrelink to provide your information to us electronically, you will need to obtain this information from Centrelink yourself and provide it to us.

For information or assistance with this form, phone **1800 422 322**.

Client reference number	T-File number	Payment reference number
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Details of main applicant/tenant

Title	<input type="text"/>	
Mr, Mrs, Ms, Miss, Mx		
Last name or family name	<input type="text"/>	
First and middle name(s)	<input type="text"/>	
Unit/House number	Street/Avenue	<input type="text"/>
Town/Suburb	<input type="text"/>	Postcode <input type="text"/>
Home phone	<input type="text"/>	Mobile <input type="text"/>
Email	<input type="text"/>	

## Income Confirmation Scheme Consent

Please read and sign the consent and the declaration below.

- I authorise DCJ Housing to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink Customer details in order to determine if I qualify for a DCJ Housing service.
- I authorise Centrelink to provide the results of that enquiry to DCJ Housing.
- I understand that Centrelink will disclose my personal information including my name, address, payment type, payment status, income, assets, one-off payments, deductions and shared care arrangements to DCJ Housing who will use this information to confirm my eligibility for DCJ Housing services.
- I understand that this consent, once signed, remains valid while I am a customer of DCJ Housing unless I withdraw it by contacting DCJ Housing or Centrelink.
- I understand that if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for services provided by DCJ Housing.

Family name	Given name(s)	Date of birth	Centrelink Customer Reference Number	Signature	Date
		DD/MM/YYYY			DD/MM/YYYY
		DD/MM/YYYY			DD/MM/YYYY
		DD/MM/YYYY			DD/MM/YYYY
		DD/MM/YYYY			DD/MM/YYYY

More information about the Centrelink Confirmation eServices is available from a Centrelink office or on Centrelink's website at [www.humanservices.gov.au](http://www.humanservices.gov.au).

**Important: Please ensure that you advise DCJ Housing in writing within 28 days of any changes to the occupants of the household, or any changes to the income or assets of any person in the household.**

**This is required even if you have given Income Confirmation Scheme consent, or told Centrelink.**