

## Rent Choice Exit and Evaluation (Renting)

This form is to be completed by the DCJ Private Rental Specialist or Rent Choice Housing Officer, or NGO support worker to gather exit information when a client stops receiving a Rent Choice private rental subsidy. When possible, it should be completed during an exit interview with the client.

### Section 1 - This section is filled out before commencing the interview

T File Number	Client reference number	Rent Choice Housing Option Ref		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
<input type="checkbox"/> Start Safely	<input type="checkbox"/> Youth	<input type="checkbox"/> Veterans	<input type="checkbox"/> Transition	<input type="checkbox"/> Assist

### Client Details

Title	<input type="text"/>
Last name or family name	<input type="text"/>
First and middle name(s)	<input type="text"/>

### Details of Person Completing Evaluation

Support agency/DCJ (if applicable)	<input type="text"/>
Name of person completing evaluation	<input type="text"/>
Position	<input type="text"/>
	<input type="text"/>

### End of Subsidy

Date subsidy commenced	<input type="text" value="DD/MM/YYYY"/>
Date subsidy ended	<input type="text" value="DD/MM/YYYY"/>

### 1. How was this client's exit completed?

Interview	<input type="checkbox"/> In person	<input type="checkbox"/> Telephone	<input type="checkbox"/> Without client interview
Date	<input type="text" value="DD/MM/YYYY"/>		
Reason	<input type="text"/>		
Client Interview	<input type="text"/>		

**Section 2 - This section is filled out with the client (if the client is not present, go to section 3)**

2. Over the course of the program, did you achieve your ISP goals in the following categories?

Categories	Positive outcomes and achievements	Barriers and Challenges	Overall outcome (select one from each category)
<i>Housing stability and money management goals</i>			
<i>Health, wellbeing and safety</i>			
<i>Education and training</i>			
<i>Employment</i>			

3. Do you or the client have any other feedback, comments or suggestions about the program?

**Future Housing Stability - Discuss housing plans and options with the client**

4. Where will you be living after exiting the Rent Choice program?

- |   |   |
|---|---|
| <input type="checkbox"/> Private rental<br><input type="checkbox"/> Family / related members (may or may not pay rent)<br><input type="checkbox"/> Interstate/overseas<br><input type="checkbox"/> Private ownership<br><input type="checkbox"/> Back to country (for Aboriginal Clients) | <input type="checkbox"/> Social housing<br><input type="checkbox"/> SHS transitional or refuge<br><input type="checkbox"/> Unknown<br><input type="checkbox"/> Other<br>Please provide details<br><div style="border: 1px solid black; height: 20px; width: 100%;"></div> |
|---|---|

5. If you are currently on the NSW Housing Register, do you wish to remain on it?

- Yes
  No

### Section 3 - To be completed following the client interview

6. Based on your assessment, do you think the client achieved their ISP goals over the course of the program?

Categories	Not at all achieved	Partially achieved	Mostly achieved	Achieved	Exceeded
Housing stability and money management goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health, wellbeing and safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education and training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any other feedback or comments?

7. Will the client have a satisfactory rental history as a result of the Rent Choice program?

Yes  No  Somewhat

8. Overall do you think this was a positive or negative exit from the program for this client?

Negative	Neutral	Positive	Very Positive	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

#### Exit outcome (Select only one)

<b>The client has achieved program goals:</b>	
• <b>Achieving goal of education or training:</b> The client is achieving their primary goal of education or training and is ready for housing independence	<b>EDUTRAING</b>
• <b>Achieving primary goals of employment:</b> The client is achieving their primary goal of increased/stable employment and is ready for housing independence	<b>EMPLOYMT</b>
• <b>Achieving financial security:</b> The client has improved financial security for other reasons not captured above and is ready for housing independence	<b>SECUREFIN</b>
<b>The client has not achieved all program goals:</b>	
• <b>Reached maximum time period:</b> Client has reached the subsidy's maximum time period	<b>ENDPERIOD</b>
• <b>New partner, moving to family, friends:</b> Client is leaving the program for personal reason, i.e. repartnering, living with family, living with friends	<b>FAMFRIENDS</b>
• <b>Unforeseen events e.g. illness, accident:</b> Client is leaving the program due to illness, accident or other unforeseen events, or has deceased. Program not currently applicable.	<b>UNEXPCTD</b>
• <b>Not ready - move to transitional or rehab:</b> The client is not yet ready for sustained independence and is moving to more suitable supported or rehabilitation accommodation.	<b>REHABSUPP</b>
• <b>Disengaged program goals or no contact:</b> Client is not engaging with the support provider, is no longer pursuing their program goals, has disengaged from program requirements, and/or is no contactable.	<b>DISENGAGE</b>
• <b>Cannot get another appropriate tenancy:</b> The landlord did not renew tenancy and the client is unable to secure another appropriate tenancy.	<b>FNLNOTICE</b>
• <b>Social Housing:</b> The client's circumstances have been reassessed and placement on the NSW Housing Register is required.	<b>SOCHOU</b>
• <b>Client is responsible for tenancy breach:</b> Client is responsible for a breach of tenancy agreement (abandoned, NCAT ended, eviction)	<b>BREACH</b>
• <b>Other:</b> Client is leaving the program for any other reason (not specified above), including incarceration.	<b>OTHER</b>
<b>Exit is administrative or due to an error:</b>	
• <b>Not applicable or not exiting program yet:</b> Correcting a user error, or client not exiting program - Client Advice case replaced with new one.	<b>NOTAPPLIC</b>

#### Approval

Approving officer name

Signature

Date