



How you use the QAF – Sample Child Overview application in casework

The information in the Child Overview and results from the questionnaires can be integrated into casework practice in many ways. Below are examples taken from a DCJ Implementation site, as a part of implementation agencies can tailor the use to their needs?

| MONTHLY | 3 MONTHLY | 6 MONTHLY | ANNUALLY | 5 YEARS | ONGOING |
|---|---|---|--|--|--|
| <p>Home visits discussions, documentation & follow up</p> <p>Work Load Planning</p> <p>Include QAF tasks</p> | <p>Read Child Overviews distributed and uploaded on Child Story every 3 months April, July, October & January</p> <p>3 monthly Behaviour Support Plan reviews</p> <p>3 monthly Case Plan reviews</p> <p>s163 information to parents</p> | <p>Strengths & Difficulties Ques completed by carer each 6mths</p> <p>Child & Young Person Ques completed by CYP each 6mths</p> <p>Questionnaires also completed following any placement change</p> <p>Review Results and add identified needs to casework tasks</p> | <p>New Case Plans – Child Overview informs: Strengths & Needs Case plan tasks Have Your Say – My Plan</p> <p>Cultural Plan</p> <p>Leaving Care & After Care Plans (LCAC)</p> <p>Financials Case plan & Cultural plan Special needs assessments Care+1 & Care+2 LCAC Financials</p> <p>Development of New Behaviour Support Plans</p> <p>Carer reviews - SDQ informs carer views, training needs, recommendations and/or additional placements. CYPQ informs CYP views within a carer review Review Child Overviews within the past 12 months and between QAF years</p> <p>Education plans</p> | <p>5 Year Carer Reviews Carer views CYP views Training needs Recommendations</p> <p>Review QAF's overtime</p> | <p>Group Supervision</p> <p>Rationale for Decision Making</p> <p>Case plan progress notes</p> <p>ROSH assessments</p> <p>Life Story Work</p> <p>Outsourcing support work - Submissions for funding</p> <p>Education meetings</p> <p>NDIS meetings and reviews</p> <p>Referrals –Health, Counselling, Therapeutic Support, Head Space, NDIS</p> <p>Aboriginal Consultations</p> <p>Placement requests – CFDU, CIF's Part B, CAT assessments</p> <p>Case transfers to other CSC's and/or NGO's</p> |