

# SHS Client Consent Form

## I do/do not allow for my personal information:

(Tick all that apply)

### Do / Do Not

<input type="checkbox"/>	<input type="checkbox"/>	to be gathered from somebody that knows me / my situation <b>(A)</b>
<input type="checkbox"/>	<input type="checkbox"/>	to be available to other homelessness services in NSW if I need their further assistance, for a period of time. <b>(B)</b>
<input type="checkbox"/>	<input type="checkbox"/>	that I previously provided to another homelessness service, to be accessed by this service, so they can understand my accommodation and support needs <b>(C)</b>
<input type="checkbox"/>	<input type="checkbox"/>	to be sent to another organisation / practitioner so that they can provide me with support, accommodation or other services <b>(D)</b>
<input type="checkbox"/>	<input type="checkbox"/>	to be released to the Australian Institute of Health and Welfare, for data collection purposes <b>(E)</b>

### Third Party (A)

My personal information will be sought from:

Name
Contact
Relationship
Name
Contact
Relationship
Name
Contact
Relationship

### Referral (D)

Services will be sought from:


These services may access my

(Tick all that apply)

- Name, sex, DOB
- Demographic details
- Current relationships
- Addresses
- Contacts
- Assessment(s)
- Associated documents / data

### **Information for the SHS Practitioner**

**The practitioner must take reasonable steps to ensure that the client clearly understands:**

- that their personal information will be recorded in a secure client information management system used by the service.
- which service(s) have access to their personal information, and under what circumstances and for what reason.
- their right to withdraw or restrict consent.
- how long their information must be stored by law.
- their right under privacy and access laws to access their personal information
- how to make a complaint about the service.
- the service collects and reports the client's information to the AIHW as part of its statistical reporting requirements, which is used in a way that does not identify the client, so that homelessness services can be improved.

If clients have questions about information or privacy laws in New South Wales (NSW), they can contact the Information and Privacy Commission NSW (IPC) on 1800 472 679.

### **Information for the Client**

"I understand how my personal information will be used, who will access it, and for what reason. I agree for my personal information to be used and accessed in accordance with the tick boxes on page one."

Name
Signed
Date

Name of Service:	Practitioner:
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